

COURSE SYLLABUS

THE 6950: Applied Theatre – 14936 Spring 2026

Credits: 1-3 (usually 3 depending upon assignment)

Monday, Period 8 - 9 (3:00 PM - 4:55 PM)

Wednesday, Period 8 - 9 (3:00 PM - 4:55 PM)

INSTRUCTOR INFORMATION

Instructor: Leo Lei, Assistant Professor of Lighting and Production

Campus Office: CON 209

Office hours: Mondays and Wednesdays 11AM – 2PM (or by appointment)

Email: leiyu@ufl.edu

Phone Contacts: (352) 273-0510

COURSE AIMS AND OBJECTIVES

To utilize our department's production work as a learning tool. This includes the entire approach and execution of the design process. Through your efforts in completing your assigned position, the instructor will be able to evaluate your methods, skills, progress and knowledge with the goal being a noticeable gain in all areas.

Method:

Students will be assigned a “position” on a particular project chosen by their instructor. These positions include Lighting Designer, Assistant Lighting Designer, Master/Head Electrician, Assistant Master/Head Electrician, etc. They will be responsible for all elements indicated in the grading outline. The method of the course is found in the design process itself. This can include research, direction, collaboration, budget, schedules and guidance.

Attendance:

Attendance at weekly meetings is required of all students. Even though your project has not been started or has been completed, your presence and verbal contributions are necessary on other ongoing projects.

More than **two** absences will result in severe reduction in a student's grade regardless of the success of the student's project.

Class Demeanor:

Students enrolled are expected to be ready to make useful contributions to the progression of the design work that is being developed. These contributions may be verbal or visual. Participation through critique and suggestions on other student's work is expected.

Grading:

Students are graded according to the criteria listed below. Some elements within these sections are more relative to the specific position that has been assigned to the student, however the individual sections will carry the same listed percentage rate with all assignments.

SCALE:

Research	10%
Collaboration with Design Team/ Staff/ Crew	15%
Collaboration with the Choreographer/ Director/ Designer/ Supervisor	15%
Relationship with Mentor	10%
Scheduling	20%
Design or Plan	20%
Product	10%
TOTAL:	100%

Explanation of Criteria for Grading:**1. Research: 10%**

Information gathering, technical knowledge, contributions made to the production, preparation of materials for presentation.

2. Collaboration with Design Team/ Staff/ Crew: 15%

Communication with, listening to, relationship with, respect for, knowledge and understanding of their individual contributions and choices, your contributions to the concept and its process.

3. Collaboration with the Choreographer/ Director/ Designer/ Supervisor 15%

Communication with, listening to, relationship with, respect for, knowledge and understanding of their concept and direction, your contributions to the concept and its process.

4. Relationship with Mentor 10%

Communication with, listening to, respect for, sharing information, scheduling and attending meetings with.

5. Scheduling: 20%

Were design/planning deadlines met? Were meetings planned and attended? Was there effective preparation of all work? Were work calls and shop time effectively planned and executed? Were the respective shops and workers informed of all the work that was to be completed? Did you set and meet your own deadlines?

6. Design or Plan: 20%**Design:**

Was the proper directorial information gathered? Was a concept and its direction established? Was adequate research completed and documented? Were all necessary/ assigned drawings completed? Did you adhere to the concept accurately and consistently? Were any necessary or desired adjustments competently redesigned?

Plan:

Was the proper information gathered? Was the concept, direction, and/or goal established? Was adequate planning completed and documented? Were all necessary lists, acquisitions, supplies, and

schedules completed? Did you adhere to the direction of your Supervisor/Designer accurately and consistently? Were all changes and redirections met with competency and support?

7. Product: 10%

Were deadlines met? Was there a successful accomplishment made? Was there anything that you possibly could have done or personally didn't do, to ensure a better success? Did your work show integrity?

UF ACADEMIC POLICIES & RESOURCES

Academic Policies:

- Requirements for class attendance and make-up exams, assignments, and other work in the course are consistent with university policies. [See UF Academic Regulations and Policies for more information regarding the University Attendance Policies.](#)
- Students with disabilities who experience learning barriers and would like to request academic accommodations should connect with the Disability Resource Center. [See the “Get Started With the DRC” webpage on the Disability Resource Center site.](#) It is important for students to share their accommodation letter with their instructor and discuss their access needs, as early as possible in the semester.
- Information on current UF grading policies for assigning grade points. This may be achieved by including [a link to the University grades and grading policies.](#)
- Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online. Students can complete evaluations in three ways:
 1. The email they receive from GatorEvals
 2. Their Canvas course menu under GatorEvals
 3. The central portal at <https://my-ufl.bluera.com>

Guidance on how to provide constructive feedback is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

The University's Honesty Policy regarding cheating, plagiarism, etc.:

UF students are bound by The Honor Pledge which states “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Conduct Code specifies a number of behaviors that are in violation of this code and the possible sanctions. [See the UF Conduct Code website for more information.](#) If you have any questions or concerns, please consult with the instructor or TAs in this class.

In-Class Recording:

Students are allowed to record video or audio of class lectures. However, the purposes for which these recordings may be used are strictly controlled. The only allowable purposes are (1) for personal education use, (2) in connection with a complaint to the university, or (3) as evidence in, or in preparation for, a criminal or civil proceeding. All other purposes are prohibited. Specifically, students may not publish recorded lectures without the written consent of the instructor. A “class lecture” is an educational presentation intended to inform or teach enrolled students about a particular subject, including any instructor-led discussions that form part of the presentation, and deliver by an

instructor hired or appointed by the University, or by a guest instructor, as part of a University of Florida course.

A class lecture does not include lab sessions, student presentations, clinical presentation such as patient history, academic exercises involving solely student participation, assessments (quizzes, tests, exams), field trips, private conversations between students in the class or between a student and the faculty or guest lecturer during a class session.

Publication without permission of the instructor is prohibited. To “publish” means to share, transmit, circulate, distribute, or provide access to a recording, regardless, of format or medium, to another person (or persons), including but not limited to another student within the same class section. Additionally, a recording, or transcript of a recording, is considered published if it is posted on or uploaded to, in whole or in part, any media platform, including but not limited to social media, book, magazine, newspaper, leaflet, or third-party note/tutoring services. A student who publishes a recording without written consent may be subject to a civil cause of action instituted by a person injured by the publication and/or discipline under UF Regulation 4.040 Student Honor Code and Student Conduct Code.

Academic Resources:

- E-learning technical support: Contact the [UF Computing Help Desk](#) at [352-392-4357](tel:352-392-4357) or via e-mail at helpdesk@ufl.edu.
- [Career Connections Center](#): Reitz Union Suite 1300, [352-392-1601](tel:352-392-1601). Career assistance and counseling services.
- [Library Support](#): Various ways to receive assistance with respect to using the libraries or finding resources. Call [866-281-6309](tel:866-281-6309) or email ask@ufl.libanswers.com for more information.
- [Academic Resources](#): 1317 Turlington Hall, Call [352-392-2010](tel:352-392-2010), or to make a private appointment: [352- 392-6420](tel:352-392-6420). Email contact: teaching-center@ufl.edu. General study skills and tutoring.
- [Writing Studio](#): Daytime (9:30am-3:30pm): 2215 Turlington Hall, [352-846-1138](tel:352-846-1138) | Evening (5:00pm-7:00pm): 1545 W University Avenue (Library West, Rm. 339). Help brainstorming, formatting, and writing papers.
- Academic Complaints: Office of the Ombuds; [Visit the Complaint Portal webpage for more information](#).
- Enrollment Management Complaints (Registrar, Financial Aid, Admissions): [View the Student Complaint Procedure webpage for more information](#).
- UF Student Success Initiative: Visit <https://studentsuccess.ufl.edu/> for resources that support your success as a UF student.
- [Public Speaking Lab](#): (Dial Center, 501 Rolfs Hall). Offering online and in-person help developing, organizing, and practicing oral presentations. Contact email: publicspeakinglab@clas.ufl.edu.

Campus Health and Wellness Resources:

- UF Whole Gator Resources: Visit <https://one.uf.edu/whole-gator/discover> for resources that are designed to help you thrive physically, mentally, and emotionally at UF.

Information about university-wide policies and resources can be found here:

<https://syllabus.ufl.edu/syllabus-policy/uf-syllabus-policy-links/>